

## Youth Employment Start Notes for Application

The Youth Employment Start (Y.E.S.) of the Labour Department (LD) provides one-stop services on career consultation, skills enhancement training and support for self-employment for young people aged between 15 and 29. Once registered, member will be able to enjoy the computerised facilities, individualised services and to participate in activities organised by Y.E.S. for free.

### Application Eligibility

All legally employable Hong Kong residents aged between 15 and 29. Totally free of charge.

### Application Method

Please bring along your valid Hong Kong Identity Card and the completed application form in person to any one of the following Y.E.S. to complete the member registration:

#### **Y.E.S.(Mong Kok):**

Suites 8-11, 42/F, Office Tower,  
Langham Place, 8 Argyle Street, Mong Kok

#### **Y.E.S.(Kwai Fong):**

Units 907-912, 9/F, Metroplaza Tower II,  
223 Hing Fong Road, Kwai Fong

#### **Opening Hours:**

10:00 a.m. - 7:00 p.m.

Monday to Saturday

(Closed on Sunday and public holidays)

**Operator:** Hong Kong Young Women's Christian Association

**Hotline:** 3585 8000

Notes:

1. For applicant aged between 15 and 17, please ensure that you have completed the information of emergency contact before submission of your member registration.
2. All legally employable Hong Kong residents aged between 15 and 29 may register as members of Y.E.S.. You may complete this form and submit to any of the above Y.E.S., or provide basic information at Y.E.S. website ([www.e-start.gov.hk](http://www.e-start.gov.hk)) to conduct preliminarily registration. Y.E.S. will invite you through email to visit Y.E.S. in a specified period to complete the registration. If you fail to complete the registration within 1 year, your application will be cancelled.
3. New members must collect their Membership Cards before using the facilities and services of Y.E.S..
4. If you wish to terminate the Y.E.S. membership in the future, you must submit a completed "Membership Termination Application Form" to Y.E.S..

### Personal Information Collection Statement

Purpose of Collection	: LD and Y.E.S. will use your personal data for consideration of your application for membership and for provision of services and facilities to you. This includes course selection, job matching, counselling and guidance, or matters related thereto. The provision of your personal data is voluntary. However, if you do not provide sufficient information, LD and Y.E.S. may not be able to handle your application or provide services and facilities. Please ascertain all submitted information is true and correct. If there are any changes, please inform Y.E.S. as soon as possible.
Classes of Transferees	: LD and Y.E.S. may transfer the personal data you provide to appointed service providers or activity organisers of LD or Y.E.S., employers, other divisions of LD, other government departments or public organisations, or your parents or guardians.
Access of Personal Data	: You have a right to request access to and correction of your personal data provided in accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data you provided.
Enquiries	: Enquiries on the collection, access, and correction of your personal data can be addressed to Labour Officer, Youth Employment Division (HQ), LD. Address: 12/F, Harbour Building, 38 Pier Road, Central, Hong Kong

**(Staff Only)**

Membership Number: \_\_\_\_\_

Date of Application: \_\_\_\_\_

(Please complete in BLOCK letters and in dark ink) # Please delete as appropriate

**I. Declaration**

I have carefully read and agree with the Notes for Application and Personal Information Collection Statement. I agree and accept LD and Y.E.S. by using my name, phone no. and email address to send me promotional information on #training courses, recruitment functions, counselling, activities, facilities and services. I hereby declare that I am legally employable in Hong Kong and the information provided is correct. I understand that if I wilfully give any false information in this application, it will render me liable to disqualification for membership.

**II. Personal Data (Compulsory)**

Name in English (Surname First)		Date of Birth	(Day) (Month) (Year)
Name in Chinese		Gender	Male / Female #
Hong Kong Permanent Resident	<input type="checkbox"/> Yes <input type="checkbox"/> No, abode since _____(Month)_____(Year)	Ethnic Origin	<input type="checkbox"/> China (including Hong Kong) <input type="checkbox"/> Other (Please specify: _____)
Residential Address	<input type="checkbox"/> Hong Kong <input type="checkbox"/> Kowloon <input type="checkbox"/> New Territories <input type="checkbox"/> Islands		
Employment Status	<input type="checkbox"/> Student <input type="checkbox"/> Unemployed <input type="checkbox"/> Employed (Please indicate position: _____, <input type="checkbox"/> Full-time / <input type="checkbox"/> Part-time) <input type="checkbox"/> Self-employed (Please indicate industry: _____)		
Education Level	<input type="checkbox"/> Below F.3 <input type="checkbox"/> F.3 <input type="checkbox"/> F.4 <input type="checkbox"/> F.5 <input type="checkbox"/> F.6 <input type="checkbox"/> F.7 (For Old Academic Structure only) <input type="checkbox"/> Yi Jin Diploma Programme <input type="checkbox"/> Diploma of Applied Education Programme <input type="checkbox"/> Diploma (excluding HKDSE) <input type="checkbox"/> Higher Diploma <input type="checkbox"/> Associate Degree <input type="checkbox"/> Tertiary or above <input type="checkbox"/> Other (Please specify: _____)	Email Address	
		Telephone No.	_____(Mobile) _____(Home) _____(Office)

**III. Emergency Contact (Compulsory for applicant aged between 15-17)**

Name of Relative / Guardian : \_\_\_\_\_  Mr  Ms  Miss  
Relationship with Applicant : \_\_\_\_\_ Telephone No: \_\_\_\_\_

**IV. Youth Employment and Training Programme**

Launched by the Labour Department, the Youth Employment and Training Programme (YETP) provides a comprehensive platform of job search for young people aged 15 to 29 with educational attainment at sub-degree level or below. This programme enables young people to better understand themselves and their work aptitudes while enriching their job skills and experience to enhance employability. For details, please visit [www.yes.labour.gov.hk](http://www.yes.labour.gov.hk). If you are interested in knowing more/joining YETP, Y.E.S. will share your personal information with YETP office for follow-up.

- I am interested  
 I am not interested

**V. Login User Name (Optional)**

Upon completion of registration, you can start making appointments for services or applying for activities held by Y.E.S. via Y.E.S. website. Please indicate your preferred user ID (up to 16 English letters and numbers). You may list up to 3 choices. If you leave the choice(s) blank, or all of your choices have been used by other members, Y.E.S. will assign a user ID to you. After the completion of registration, we will send an email informing you the user ID in the next working day.

First choice: \_\_\_\_\_ Second choice: \_\_\_\_\_ Third choice: \_\_\_\_\_

Applicant's Signature	Date
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